

Sustainable Communities Division
 FY2022 Financial Report (10/01/2021 – 09/30/2022)
 FY2023 Proposed Budget (10/01/2022 – 09/30/2023)

Type	Funds Available 10/01/21	09/30/22
Checking	23,509.62	13,243.61
Reserve	\$10,000.00	\$7,000.00
TOTAL	\$33,509.62	\$ 20,243.61

Line No.	REVENUE	Description	FY2022 Budget	FY2022		FY2023 Proposed Budget
			Revenue	Actual	Variance	Revenue
1	APA SCD Membership Rebates	Q1 (transfers December)	\$1,200.00	\$1,039.88	-\$160.12	\$1,000.00
2		Q2 (transfers March)	\$2,500.00	\$2,831.56	\$331.56	\$2,800.00
3		Q3 (transfers June)	\$700.00	\$659.41	-\$40.59	\$600.00
4		Q4 (transfers Sept)	\$2,000.00	\$2,392.10	\$392.10	\$2,300.00
		Rebate Revenue	\$ 6,400.00	\$ 6,922.95	\$ 522.95	\$ 6,700.00
5	SCD Annual Sponsorships		\$8,500.00	\$5,750.00	-\$2,750.00	\$6,000.00
6	NPC Revenue: Reception Sponsors		\$1,000.00	\$0.00	-\$1,000.00	\$500.00
7	NPC Revenue: Reception Partners	'22: NCAC (\$1K), NUD (\$2K), CPM (\$1.8K)	\$4,000.00	\$4,800.00	\$800.00	\$4,000.00
8	NPC Revenue: Reception Ticket Sales		\$1,200.00	\$1,435.00	\$235.00	\$1,400.00
9	Pass-thru DC and ENRE Grant / Clim. Champions		\$2,125.00	\$500.00	-\$1,625.00	\$0.00
		Total Other Revenue	\$ 16,825.00	\$ 12,485.00	-\$4,340.00	\$ 11,900.00
		TOTAL REVENUE:	\$ 23,225.00	\$ 19,407.95	-\$3,817.05	\$ 18,600.00
RETAINED EARNINGS (R.E.) APPLIED TO BUDGET						
10		TOTAL R.E. APPLIED	\$18,500.00	\$18,500.00		\$13,000.00
		TOTAL REVENUE + APPLIED R.E.	\$41,725.00	\$ 37,907.95		\$ 31,600.00

Line No.	EXPENSES	Description	FY21 Budget	FY21 Actuals	Variance	FY22 Expenses	Work Plan Item
			11	Communications, Marketing & Administration (CMA)	\$1,000.00	\$1,339.43	-\$339.43
12		Task Management (Basecamp) & Web Hosting (Google)	\$1,500.00	\$1,270.00	\$230.00	\$1,300.00	A6, B3, C2
13		APA Credit Card Processing Fees (Sponsor Program)	\$25.00	-\$8.95	\$33.95	\$0.00	
14		Member Recruitment	\$300.00	\$0.00	\$300.00	\$0.00	
		Communication Expenses	\$ 2,825.00	\$ 2,600.48	\$ 224.52	\$ 2,700.00	
15	NPC and Annual Business Meeting (ABM), Reception, and Awards (NPC)	Catering (\$10.7K)/Venue (\$2.8K) Fees	\$11,000.00	\$13,532.99	-\$2,532.99	\$13,500.00	F2
16		Printing	\$100.00	\$489.36	-\$389.36	\$500.00	B2
17		Postage and Shipping Supplies	\$250.00	\$74.42	\$175.58	\$250.00	B2
18		Conference Swag	\$300.00	\$0.00	\$300.00	\$300.00	F2
19		ABM / Survey Prize Drawing	\$0.00	\$0.00	\$0.00	\$100.00	A7
20		Excellence in Sustainability Awards: Publicity and Trophies	\$1,300.00	\$1,904.36	-\$604.36	\$2,000.00	B2
21		Excellence in Sustainability Awards: Video	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	B2
		Annual Meeting Expenses	14,950.00	\$ 16,001.13	-\$1,051.13	18,650.00	
22	Travel: Elected Division Leaders (T)	APA National Planning Conference	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	A12
23		APA Fall Leadership Meeting (Chair)	\$500.00	\$0.00	\$500.00	\$0.00	
		Travel Expenses	\$2,500.00	\$2,000.00	\$0.00	\$2,000.00	
24	Education/Practice (EP)	Webinars – APAOH platform subscription (\$150) & CM provider cost (\$95)	\$100.00	\$150.00	-\$50.00	\$150.00	B3
		Education Expenses	\$ 100.00	\$ 150.00	-\$50.00	\$ 150.00	
25	Leadership & Policy (LP)	Champions Program Reboot (2 nd pmt: incl. \$1625 DC, \$500 ENRE and \$1,125 SCD)	\$ 3,250.00	\$3,250.00	\$0.00	\$0.00	
26		Climate Champions Video	\$ 1,500.00	\$1,000.00	\$500.00	\$0.00	E2
27		APA Policy Conference Attendance Grants for Champions (2)	\$ 400.00	\$350.00	\$50.00	\$400.00	E2
28		GPI Technical Assistance/Tool Development	\$ 5,000.00	\$0.00	\$0.00	\$3,000.00	E2
29		Planning 2050 Seed Funds	\$ 500.00	\$183.81	\$316.19	\$200.00	E3
		Leadership & Policy Expenses	\$ 10,650.00	3,250.00	\$ 7,400.00	\$ 3,600.00	
30	Scholarships & Grants (SG)	NPC Grant: Active Volunteer NPC Attendance Grants	\$2,120.00	\$1,345.00	\$775.00	\$900.00	A12
31		NPC Grant: SCD Member NPC Attendance Lottery Grants	\$3,180.00	\$3,925.00	-\$745.00	\$0.00	

32		NPC Grant: Student NPC Attendance Grants	\$630.00	\$495.00	\$135.00	\$200.00	D4
33		NPC Grant: Emerging Professionals Scholarship	\$0.00	\$0.00	\$0.00	\$0.00	
34		NPC Grant: EDI Member Attendance/Travel Stipend	\$0.00	\$0.00	\$0.00	\$1,800.00	D9
35		Active Volunteer Partner Orgn. Conference Attendance Grant (1)	\$400.00	\$0.00	\$0.00	\$0.00	
36		EDI Planning Student Tuition Assistance	\$1,000.00	\$0.00	\$0.00	\$1,000.00	D9
37		Student APA Policy Conference Attendance Grants (2)	\$150.00	\$0.00	\$0.00	\$0.00	
38		APA Foundation Transfer for Scholarships	\$1,000.00	\$1,000.00	\$0.00	\$500.00	D9
39		FAICP Nomination Fee (bi-annual)	\$0.00	\$95.00	-\$95.00	\$100.00	A8
40		Project Seed Money Grant for an SCD Member	\$500.00	\$0.00	\$0.00	\$0.00	
41		APA Student Design Competition	\$500.00	\$0.00	\$0.00	\$0.00	
		Scholarship / Grant Expenses	\$ 9,480.00	6,860.00	\$ 2,620.00	\$4,500.00	
42	Strategic Plan Special Projects (SP)	Various projects in climate action leadership and policy TBD	\$1,220.00	\$0.00	\$1,220.00	\$0.00	
		Special Project Expenses	\$1,220.00	\$0.00	\$1,220.00	\$0.00	
		TOTAL EXPENSES: FY22 Budget, Actual, Variance; Budget FY23	\$ 41,725.00	\$ 30,861.61	\$ 10,863.39	\$ 31,600.00	

Net Income (Loss) for Reporting Period (inclusive of Retained Earnings):	\$0.00	\$ 7,046.34	\$0.00
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Prepared by: Karla Ebenbach, SCD Secretary-Treasurer
Date: November 15, 2022